

Department of Administration / Division of Purchases One Capitol Hill, Providence, Rhode Island 02908-5855 Tel: (401) 222-2142 Fax: (401) 222-6387 Web Site: www.purchasing.ri.gov

> 10 Feb 06 **Addendum # 1**

Continuous Recruitment: CR #11

Title: Conciliation Services

Submission Deadline: Continuous Recruitment through 30 June 06

#1 - I HAVE A QUESTION ABOUT GETTING THE BIDDER CERTIFICATION FORM. I REGISTERED, RECEIVED A VENDOR ID# AND PASSWORK. I HAVE FOUND THE MENTION OF THIS FORM AND HAVE GONE TO THE CONTINUOUS RECRUITMENT LIST AND FOUND CR-11 AND CLICKED ON IT. NOTHING I HAVE TRIED HAS GOTTEN ME TO THE SITE OF THE DOWNLOADABLE FORM.

Answer: At the DOA / RIVIP website (<u>www.purchasing.ri.gov</u>), click on "Vendor Sign-In" (left hand column, red arrow). Follow instructions. If further assistance is needed, call the Purchases hotline at 401 222-2142, ext 134

#2 – THE QUALIFICATIONS SEEKS REFERENCES. DOES THIS MEAN REFERENCE NAMES OR REFERENCE LETTERS.

The answer is reference letters - one letter of reference from labor, one from management and one from a neutral.

Jerome D. Moynihan, C.P.M., CPPO Administrator of Purchasing Systems